**FIRST AND LAST NAME**

Address

Email

Phone number

**EXPERIENCE**

**Job/Volunteer Place, City, State**

***Job Title/Volunteer***

**Dates**

* What do you do
* What skills have you learned/used

**Job/Volunteer Place, City, State**

***Job Title/Volunteer***

**Dates**

* What do you do
* What skills have you learned/used

**Job/Volunteer Place, City, State**

***Job Title/Volunteer***

**Dates**

* What do you do
* What skills have you learned/used

**EDUCATION**

**Name of High School, City, State**

**Year in school**

**SKILLS/CERTIFICATION**

* Driver’s License
* CPR/AED Certified
* Elementary Spanish proficiency
* Microsoft Office proficiency

**EXTRACURRICULAR INVOLVEMENT**

**Name of Club/Sport/Activity**

***Role in group***

**Dates**

* What do you do
* What skills have you learned/used

**Name of Club/Sport/Activity**

***Role in group***

**Dates**

* What do you do
* What skills have you learned/used

**REFERENCES**

**Person #1**

***Their job title***

Phone Number

Email Address

**Person #2**

***Their job title***

Phone Number

Email Address

**Person #3**

***Their job title***

Phone Number

Email Address